



2008
2009

Manor St John Youth Services Annual Operational Plan



Strategic Aims

Programme and Activity Development – establishing a broad range of opportunities which meet the needs of young people in the target age range of 12 – 21 years within a defined catchment area of Waterford City

Youth Participation – involving young people in the running of the Manor St John Youth Service programmes and giving them a voice on issues that impact on their lives

Planning and Delivery – having a clear vision of what the Manor St John Youth Service is hoping to achieve, with achievable targets, aims and objectives supported by a clear structure which is efficient and effective

Partnership Development – continuing to develop and consolidate its work with key agencies including the Parishes, Voluntary Organisations , Schools and other State departments for the benefit of young people.

Quality Assurance – establishing an ongoing monitoring and evaluation to ensure quality standards are achieved across the Manor St John youth service

Operational Plan 2008

Strategic \Objective	Programme Activity	Time
Programme and Activity development	<p>Write up all programme packages available and develop and publish portfolio of services available</p> <p>Agenda 21 ECO programme</p> <p>Develop and expand Bands programme</p> <p>Initiate and develop MSJ DJ training and development programme</p> <p>Set up and establish Youth and Community Technology centre</p> <p>Participate in Young Social Innovators programme</p> <p>Develop and open Youth space /Youth café</p> <p>Develop and expand youth golf society</p> <p>Develop and include program for new communities</p>	<p>Year</p> <p>1st quarter</p> <p>2nd quarter</p> <p>1st quarter</p> <p>2nd quarter</p> <p>1st quarter</p> <p>1st and 2nd quarter</p> <p>3rd quarter</p> <p>3rd quarter</p>
Youth Participation	<p>Establish Youth Forum</p> <p>Implement annual young persons questionnaire</p> <p>Provide junior leader training to young people</p>	<p>2nd quarter</p> <p>4th quarter</p> <p>2nd quarter</p>

Planning and delivery of services	<p>Ongoing development and usage of website</p> <p>Development of annual budgets for services</p> <p>Manage transfer and use of new building</p> <p>Provide training for board, potential board members on governance issues</p> <p>Development of fundraising and income generation strategies</p>	<p>Year</p> <p>1st quarter</p> <p>1st quarter</p> <p>3rd quarter</p> <p>1st and 2nd quarter</p>
Partnership Development	<p>Combined Projects Initiative- intergenerational eco project</p> <p>First Tee of Ireland (Youth Golf society)</p> <p>School Completion Programme joint activity</p> <p>Participate and provide technical support to Lisduggan/Larchville Childcare group LTD.</p> <p>Provide opportunities for Student placements in Youth and community work with colleges</p> <p>Working with Parks Tennis programme in delivering summer activity camps</p> <p>International Youth Exchange ,Staff Good Practice Study</p>	<p>1st quarter</p> <p>3rd quarter</p> <p>Year</p> <p>Year</p> <p>2nd/3rd Quarter</p> <p>3rd Quarter</p> <p>3rd/4th Quarter</p>

	Visits , Joint training initiatives	
Quality Assurance	<p>FETAC accredited programmes development(outdoor pursuits, etc)</p> <p>EFQM- committed to excellence</p> <p>Ongoing development of polices and procedures HR, Service etc</p> <p>Finance systems development (Sage quick pay system)</p> <p>Develop and introduce Programme evaluation mechanisms for all activity</p>	<p>2nd quarter/ 3rd quarter</p> <p>3rd /4th quarter year</p> <p>1st quarter</p> <p>3rd quarter</p>

Operational Plan 2009

Strategic \Objective	Programme Activity
<p>Programme and Activity development</p>	<p>Write up all programme packages available and develop and publish portfolio of services available</p> <p>Develop and expand Bands & Dj'ing programme</p> <p>Set up and establish Youth and Community Technology centre</p> <p>Participate in Young Social Innovators programme</p> <p>Develop and open Youth space /Youth café</p> <p>Develop and expand youth golf society</p> <p>Develop and include program for new communities</p> <p>Parent information session</p> <p>State exams study group</p> <p>5 –a side tournaments for disengaged young people</p>

	<p>Young members of Bands programme promotion of Scullion concert</p> <p>Drugs awareness programme</p> <p>Sexual health programme</p> <p>Evening Fitness course</p> <p>Eco Fashion Show</p> <p>Comedy Club</p> <p>Development and opening of MSJ Community Garden</p> <p>Maintain and develop weekly clubs and groups</p> <p>Implement graffiti removal diversionary programme</p> <p>Develop and implement FETAC Peer training initiative</p>
Youth Participation	<p>Establish Youth Forum</p> <p>Implement annual young persons questionnaire</p>

	<p>Provide junior leader training to young people</p> <p>Participate in Dail Na Nog</p> <p>Engage in pre participation sessions for Comhairle na nog for those difficult to engage</p> <p>Youth Leadership</p> <p>Text Messaging mentoring Pilot programme</p> <p>Young people lead and engage in Official Opening of campus</p>
<p>Planning and delivery of services</p>	<p>Ongoing development and usage of website</p> <p>Development of annual budgets for services</p> <p>Provide training for board, potential board members on governance issues</p> <p>Development of fundraising and income generation strategies</p> <p>Develop Funding sources Data base for appropriate programmes</p> <p>Develop and implement business plan for High ropes and climbing facility at Bernard place site</p>

Partnership development	<p>Combined Projects Initiative- intergenerational eco project</p> <p>First tee of Ireland (youth golf society)</p> <p>School completion programme joint activity</p> <p>Waterford Youth Network</p> <p>Participate and provide Technical support to Lisduggan/Larchville Childcare group LTD.</p> <p>Provide opportunities for Student placements in Youth and community work with colleges</p> <p>Work with WAP/ Waterford Voluntary youth council on Volunteer development programme</p> <p>Working with Parks Tennis programme in delivering summer activity camps</p> <p>Manage and develop St Pauls Community hall facilities and activities</p>
Quality Assurance	FETAC accredited programmes development(outdoor pursuits, etc)

	<p>Maintain and promote Staff and volunteer development programme</p> <p>EFQM- committed to excellence</p> <p>Ongoing development of polices and procedures HR, Service etc</p> <p>Finance systems development (Sage quick pay system)</p> <p>Develop and introduce Programme evaluation mechanisms for all activity</p> <p>Engage in MSJ campus Facilities management</p>
--	---

MENU OF PROGRAMMES AND ACTIVITES (FROM MSJ STRATEGICPLAN 2008-2013)

Youth learning and Development programme: Intercom Initiative, arts, etc

Arts	IT	Education Support
DJ skills, Visual Arts, Textile Work, Digital Arts, Film Making, Practice space, Recording, Performing Live, Song writing	Photography 35mm, Digital, Web design, Internet safety, FETAC IT programmes Youth and Community Technology centre	After school support ,Home work clubs, Experience through travel, Community History

Youth Programme and Activity; outdoor activity, sports etc

Outdoor	Sports	Learning
Water sports, Fishing, Orienteering Camping, Climbing, Survival skills, Camp craft, Expeditions, Conservation Nature study, Navigation, Canoeing, Horse Riding	Football Rugby Extreme Sports volley ball, Golf, Track ,Table Tennis, Snooker, Weights, Swimming	Keep Fit Dance, Different cultures, Museums, Archaeology, Local myths and Legends, Recycling, Local and Global issues

Youth Participation and Advocacy programme

Youth space development	Youth advocacy service	Volunteer /Junior leader
Breakfast club, Chill evenings, Poetry and music, Health advice ,Drugs	Peer learning programmes: Staying safe, Drugs and alcohol, Sexual health , road	Junior leader training Recruitment, Training

awareness, Newsletter production, Counselling/ Listening service, Youth arts, Club and group support Bands programme, Eco aware group, Youth Golf society	safety, Youth citizenship and 'social entrepreneurs' programmes, Participation in Youth forum ,Dail na Nog support, Youth diversity programmes, Creating an inclusive society.	Supervision, Support Peer learning programmes
--	--	---

Youth Service and Community Support (FAS CE scheme)

Admin/ Youth activity support	Caretaking/ Maintenance security	Learning and development
Finance secretarial, Administration, Assistant youth workers	Management of community resource centre in partnership with the St Paul's Combined Projects initiative(CPI)Hall management, Youth cafe	Person Learning Plans(PLP) for all participants