



2010

**Manor St John
Youth Services
Annual Operational Plan**



1/1/2010

Strategic Aims

Programme and Activity Development – establishing a broad range of opportunities which meet the needs of young people in the target age range of 10 – 21 years within a defined catchment area of Waterford City

Youth Participation – involving young people in the running of the Manor St John Youth Service programmes and giving them a voice on issues that impact on their lives

Planning and Delivery – having a clear vision of what the Manor St John Youth Service is hoping to achieve, with achievable targets, aims and objectives supported by a clear structure which is efficient and effective

Partnership Development – continuing to develop and consolidate its work with key agencies including the Parishes, Voluntary Organisations , Schools and other State departments for the benefit of young people.

Quality Assurance – establishing an ongoing monitoring and evaluation to ensure quality standards are achieved across the Manor St John youth service

Operational Plan 2010

Strategic Objective	Programme Activity	Time
Programme and Activity development	Develop and expand Bands programme including band rehearsals and acoustic workshops	Year All year
	Introduction of drumming and rhythm workshops	1 st quarter
	Development of affordable Guitar Lessons	All year
	Initiate and develop MSJ DJ training and development programme	2 nd quarter
	Expand usage of Youth and Community Technology centre	All year
	Develop and expand Youth space /Youth café	All year
	Develop and include program for new communities	3 rd quarter
	Parent information session	2 nd quarter
	State exams study group	2 nd quarter
	5 –a side tournaments for disengaged young people	3 rd quarter
	Drugs awareness programme	2 nd quarter
	Sexual health programme	2 nd quarter
	Body image programme	1 st quarter
	Evening Fitness course	2 nd quarter
Development and opening of		

	<p>MSJ Community Garden</p> <p>Maintain and develop weekly clubs and groups</p> <p>Schools IT programme in 2 primary schools</p> <p>IT literacy training for Parents</p> <p>Implementation of FAS local training initiative programme 'Next steps' for 18- 25 year old unemployed young people. Nine FETAC level 4 modules</p> <p>Participate in Waterford street soccer league</p> <p>Development and expansion of the Youth listening service</p> <p>MSJ & Summer camps in conjunction with Waterford school completion programme</p> <p>Survival weekend for junior leaders & Mountaineering skills weekend</p> <p>Participate in showcase exhibitions in all schools</p> <p>Arts/ film making programme in conjunction with Waterford youth arts and Waterford area partnership</p> <p>Midnight soccer league in conjunction with Local Community garda</p> <p>Introduction of new sports groups badminton , spike</p>	<p>2nd quarter</p> <p>All year</p> <p>1st and 2nd quarter</p> <p>1st and 2nd quarter</p> <p>All year</p> <p>1st quarter</p> <p>All year</p> <p>3rd quarter</p> <p>4th quarter</p> <p>4th quarter</p> <p>1st, 2nd 3rd quarter</p> <p>2nd quarter</p> <p>4th quarter</p>
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	volleyball	3 rd quarter
Youth Participation	Establish Youth Forum	3 rd quarter
	Implement annual young persons questionnaire	4 th quarter
	Provide junior leader training to young people	3 rd quarter
	Engage in pre participation sessions for Comhairle na nog for those difficult to engage	2 nd quarter
	Provision of technical advice to WLRFM on young person issues (cyber bullying etc)	All year
	Support to course reps on LTI programme	All year
	First aid course for junior leaders	1 st quarter
Planning and delivery of services	Ongoing development and usage of website	All year
	Development of annual budgets for services	1 st quarter
	Manage transfer and use of new building	2 nd quarter
	Provide training for board, potential board members on governance issues	4 th quarter
	Development of fundraising and income generation strategies	2 nd quarter
	Evaluation of Next steps LTI programme	3 rd & 4 th Quarter
	Opening of health related	

	fitness room on the campus	4 th quarter
	Building and provision of new community employment and campus office space	1 st quarter
	Building conversion of mower shed and workshop	2 nd & 3 rd quarter
	Running of lawnmower engine and paving courses FETAC level 4	1 st and 2 nd quarter
	IT ,Safe pass and manual handling programme for FAS CE participants	2 nd and 3 rd quarter
	Provide development opportunities for Youth worker to engage in' train the trainers' FETAC programme	3 rd quarter
	Develop and implement business plan for High ropes and climbing facility at Bernard place site	4 th quarter
	Implement new Special projects for youth application and evaluation procedures	1 st and 4 th quarter
	Hosting OMCYA internal auditors visit	1 st quarter

Partnership Development	<p>First Tee of Ireland (Youth Golf society)</p> <p>School Completion Programme joint activity</p> <p>Participate and provide technical support to Lisduggan/Larchville Childcare group LTD.</p> <p>Provide opportunities for Student placements in Youth and community work with colleges</p> <p>Working with Parks Tennis programme in delivering summer activity camps</p> <p>International Youth Exchange ,Staff Good Practice Study Visits , Joint training initiatives</p> <p>Work with WAP/ Waterford Voluntary youth council on Volunteer development</p> <p>Manage and develop St Paul's Community hall facilities and activities</p> <p>Facilitating local and city wide groups with meeting and training space</p> <p>Joint staff day with Children's group link Waterford</p> <p>Provision of site visit facilities and information to Waterford</p>	<p>2nd and 3rd quarter</p> <p>All year</p> <p>All year</p> <p>All year</p> <p>3rd quarter</p> <p>3rd quarter</p> <p>3rd and 4th quarter</p> <p>All year</p> <p>All year</p> <p>3rd quarter</p> <p>1st quarter</p>

	<p>Institute of technology</p> <p>MSJ, Larchville Lisduggan CDP/ Age Action Ireland IT , men's and older persons and intergenerational groups</p>	1 st and 2 nd quarter
Quality Assurance	<p>Prepare and submit for FETAC QA levels 1-6 accredited centre</p> <p>Review and update polices and procedures HR, Service etc</p> <p>Finance systems development</p> <p>Develop and introduce Programme evaluation mechanisms for all activity</p> <p>Participate an introduce OMCYA quality assurance system</p>	<p>2nd quarter/ 3rd quarter</p> <p>2nd quarter</p> <p>All year</p> <p>3rd quarter</p> <p>4th quarter</p>

MENU OF PROGRAMMES AND ACTIVITIES (FROM MSJ STRATEGIC PLAN 2008-2013)

Youth learning and Development programme: Intercom Initiative, arts, etc

Arts	IT	Education Support
DJ skills, Visual Arts, Textile Work, Digital Arts, Film Making, Practice space, Recording, Performing Live, Song writing	Photography 35mm, Digital, Web design, Internet safety, FETAC IT programmes Youth and Community Technology centre	After school support ,Home work clubs, Experience through travel, Community History

Youth Programme and Activity; outdoor activity, sports etc

Outdoor	Sports	Learning
Water sports, Fishing, Orienteering Camping, Climbing, Survival skills, Camp craft, Expeditions, Conservation Nature study, Navigation, Canoeing, Horse Riding	Football Rugby Extreme Sports volley ball, Golf, Track ,Table Tennis, Snooker, Weights, Swimming	Keep Fit Dance, Different cultures, Museums, Archaeology, Local myths and Legends, Recycling, Local and Global issues

Youth Participation and Advocacy programme

Youth space development	Youth advocacy service	Volunteer /Junior leader
Breakfast club, Chill evenings, Poetry and music, Health advice ,Drugs awareness, Newsletter production, Counselling/	Peer learning programmes: Staying safe, Drugs and alcohol, Sexual health , road safety, Youth citizenship and 'social entrepreneurs'	Junior leader training Recruitment, Training Supervision, Support

Listening service, Youth arts, Club and group support Bands programme, Eco aware group, Youth Golf society	programmes, Participation in Youth forum ,Dail na Nog support, Youth diversity programmes, Creating an inclusive society.	Peer learning programmes
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Youth Service and Community Support (FAS CE scheme)

Admin/ Youth activity support	Caretaking/ Maintenance security	Learning and development
Finance secretarial, Administration, Assistant youth workers	Management of community resource centre in partnership with the St Paul's Combined Projects initiative(CPI)Hall management, Youth cafe	Person Learning Plans(PLP) for all participants